

CORONAVIRUS IN EARLY YEARS SETTINGS: MANAGEMENT OF KNOWN OR SUSPECTED CASES		Tick
Please consider all the actions below (mark as not applicable [NA] as necessary)		
1.	Inform Health Protection, Public Health Lincolnshire if there is a possible or confirmed case. For information on the current case definition please see here . If there are 2 or more possible or confirmed cases this needs to be reported as an outbreak.	
2.	Any suspected case (anyone showing symptoms) needs to arrange to have a test done as soon as possible. Contact Public Health England or the local Health Protection team for advice.	
3.	Key Contacts for Early Advice and Support include: <ul style="list-style-type: none"> <input type="checkbox"/> Public Health Lincolnshire – Email: HealthProtectionTeam@Lincolnshire.gov.uk [In Hours 08:00 – 17:00] <input type="checkbox"/> Public Health England – Tel: 0344 225 4524 (option 1) [Out of Hours] <input type="checkbox"/> 111 online Coronavirus available here or via calling 111 service if they are unable to access the online platform. 	
4.	In the interim: <ul style="list-style-type: none"> <input type="checkbox"/> Contact parents/carers of the children affected to arrange for them to be collected. <input type="checkbox"/> Whilst the child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people. <input type="checkbox"/> If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. <input type="checkbox"/> In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not encourage them to visit the GP, pharmacy, urgent care centre or a hospital. 	
5.	Implement infection prevention & control precautions: <ul style="list-style-type: none"> <input type="checkbox"/> Good hand hygiene should be implemented before entering and after leaving the setting <input type="checkbox"/> If a child becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home, a fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. <input type="checkbox"/> Ensure that everyone (staff and pupils) catch coughs and sneezes in tissues. If you do not have a tissue to hand then use the crook of your elbow rather than hands. 	
6.	Cleaning All surfaces that the symptomatic person (child or staff) has come into contact with must be cleaned and disinfected, including: <ul style="list-style-type: none"> <input type="checkbox"/> objects which are visibly contaminated with body fluids <input type="checkbox"/> all potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells 	
7.	Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below: <ul style="list-style-type: none"> <input type="checkbox"/> use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine or <input type="checkbox"/> a household detergent followed by disinfection (1000 parts per million av.cl.). Note: if an alternative disinfectant is used within the organisation, this should be checked and ensure that it is effective against enveloped viruses.	
8.	Waste Any waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues): <ul style="list-style-type: none"> <input type="checkbox"/> Should be put in a plastic rubbish bag and tied when full. <input type="checkbox"/> The plastic bag should then be placed in a second bin bag and tied. <input type="checkbox"/> It should be put in a suitable and secure place and marked for storage until the individual's test results are known. Waste should be stored safely and kept away from children. You should not put your waste in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours.	
9.	Staff with symptoms should be excluded from work, should self-isolate for at least 10 days from the onset of symptoms following the current advice in the staying at home guidance . If someone has serious symptoms they cannot manage at home they should use NHS 111 online	
10.	Children with symptoms should be excluded from the setting, should self-isolate for at least 10 days from the onset of symptoms following the current advice . Other members of the family (parents/guardians) will also need to self-isolate for 14 days. If someone has serious symptoms they cannot manage at home they should use NHS 111 online.	
11.	Daily actions: <ul style="list-style-type: none"> <input type="checkbox"/> Nominate a named staff member to co-ordinate & communicate outbreak information- AmyStancer/NaomiHopma <input type="checkbox"/> Maintain & update any Outbreak Chart that may be in place, recording affected children / staff 	